

PATIENT PARTICIPATION GROUP MEETING

Wednesday 15th January 2020 at 6.45pm

Riverside Surgery, Barnard Avenue, BRIGG, DN20 8AS

MINUTES

- 1. Attendees:**
- | | | |
|--------------------|-------|-------------|
| Michelle Slimm | (MS) | Chair |
| Marion Row | (MR) | |
| Julie Taylor | (JT) | |
| Gerald Dent | (GD) | |
| Madeleine Keyworth | (MK) | |
| Bill Smith | (BS) | |
| Wendy Coffee | (WC) | |
| Sara Mann | (SxM) | Note Taking |

Apologies: Chris Darlington, Vee Harness, Kathleen Watts, Clive Wilson, Joyce Harris, Mick Wilson.

2. Welcome: MS welcomed all the members to the meeting.

3. Minutes Of The Last Meeting:

The minutes from the meeting held on Wednesday 20th November 2019 were agreed as an accurate record with the amendment of the attendees and apologies received.

4. Matters Arising:

- The Brigg Matters article submitted for the December issue was deemed to be very appropriate.
- NHS Digital – Independent Survey from PPG Forum, copy from the Telegraph given to MS, MS to ask CCG Communications Team why Riverside not included. MS advised that there was no particular reason why Riverside was omitted from the survey.

5. Practice Update:

Natalie Chapman is working under the guidance and supervision of our GP's; she has prescriber and paediatric training and will be visiting the care homes on a weekly basis.

Debbie Hirst will be the practice Learning Disability Lead alongside her urgent care role.

6. Pharmacy Update:

Update circulated prior to the meeting.

7. Research Update:

There are currently no studies to provide an update for however the practice is actively looking at four studies and is actively involved with the Research Cluster Group.

8. Brigg Matters Articles:

Ideas for future article submissions to include –

- An update on Broughton
- Raise awareness of Video Consultations
- New aspects – re Care Homes that expands health Cover
- Physiotherapy Service, self-referral
- An update from the previous article
- Brigg & Broughton
- Organ Donation – summer edition

9. Future Plans:

10. DNA's Appointments:

Utilisation and DNA stats were discussed, congratulations on a well prepared document.

11. Items:

Extension Update - Broughton

The second dispensary is still awaiting completion; the final handover is anticipated to be Friday 24th January 2020. Kelsey's are good contractors as is the architect.

Extension Update – Brigg

The piece of land beside the surgery that is owned by Tesco cannot be purchased. Target 2 of the build is to have the operating theatre complete by the end of March; the inside structure are built, the air pressure unit is installed and the staircase is in. Members of staff currently working upstairs will be moving downstairs on a temporary basis, this will allow the upstairs to be renovated so the patient services and admin teams can move up there. The footprint from Broughton will be replicated in Brigg. Discussions have been taking place about equipment. H&S MS is the practice lead for Health & Safety with the support of two members of staff, one at each site. Dr Rauf is going to be replaced.

Social Prescribing

Riverside is the lead practice for East Primary Care Network. The PCN pharmacist has been recruited and we are working with the Deborah and Lucy from the Citizens Advice Bureau regarding social prescribing.

Ability of pharmacy to cope during periods of high demand

BS raised the query as he put his prescription in early but his prescription was not ready when expected. There are currently five vacancies in the pharmacy, one member of staff is on maternity leave and there are two on sick leave. The pharmacy is not big enough. There needs to be a review of procedures in the pharmacy.

Action: MS

12. Feedback From External Meetings Attended By PPG Members:

- NAPP Bulletin – Nov/Dec 2019 – Document Circulated Prior To The Meeting

13. Any Other Business:

The AGM to be taken forward to the March meeting. Members are to look at the constitution beforehand and bring suggestions to the meeting.

14. Date Of Next Meeting:

Wednesday 18th March 2020 at 6.45pm – Waiting Room, Riverside Surgery

15. What Have We Achieved:

Good update on the extension
Input on a lot of topics